**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of September 15, 2015**

**I.    Roll Call**

Chairman Lance Wallace called the meeting to order at 9:05 a.m., Tuesday September 15, 2015, at the office of the Louisiana State Board of Private Investigator Examiners, 7414 Perkins Road, Suite 120, Baton Rouge, Louisiana. Those members present at the meeting were Ms. Maria Dugas, Ms. Annette Kovac, Mr. Glen Petersen, Mr. John Morse, Mr. Bruce Childers and Mr. Kennith Landry. Also present was Executive Director Pat Englade, and Legal Counsel Angelique Freel. A quorum was present to continue the meeting.

**II.    Approval of Minutes from the July 21, 2015 meeting**

Mr. Wallace moved to approve the minutes of the July 21, 2015 board meeting. Seconded by Dugas. All in favor. Motion carried.

**III. Public Comment: None**

**IV. Approval of Applications**

 **A. Agency Applicants**

Ms. Kovac made a motion to approve the agency application of Samuel Allen. Mr. Allen was not present. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes, Petersen yes, Morse yes, Childers yes and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of Glen Lawson.

Mr. Lawson was present. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes, Petersen yes, Morse yes, Childers yes and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of Donald Lima. Mr. Lima was present. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes, Petersen yes, Morse yes, Petersen yes, Childers yes and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of Charles Shotwell. Mr. Shotwell was present. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes, Petersen yes, Morse yes, Childers yes and Landry yes. Motion carried.

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Ms. Kovac made a motion to approve the agency application of James Soileau. Mr. Soileau

 Was present. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes, Petersen yes,

 Morse yes, Childers yes and Landry yes. Motion carried.

 **Executive Session 8:48am to 9:09am**

Ms. Kovac made a motion to go into executive session to discuss the agency application of

 David Karcher. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes, Wallace yes,

 Petersen yes, Morse yes, Childers yes and Landry yes. Motion carried.

 Ms. Kovac made a motion to go back into regular session. Seconded by Dugas. Roll call

 vote: Dugas yes, Kovac yes, Wallace yes, Petersen yes, Morse yes, Childers yes and Landry

 yes. Motion carried.

 Ms. Kovac made a motion to approve the agency application of David Karcher. Mr. Karcher

 was present. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes, Petersen yes,

 Morse yes, Childers yes and Landry yes. Motion carried.

 **B. Individual Applications**

Ms. Kovac made a motion to approve the Individual applications starting with

 Jessica Anderson and ending with Peter Dale, Jr. Seconded Wallace. All in favor.

 Motion carried.

 **C. Apprentice Applications**

Ms. Kovac made a motion to approve the Apprentice applications starting with

 Brett Ridgedell, Jr. and ending with Kayla King. Seconded by Wallace. All in favor.

 Motion carried.

 **D. Journeymen Applicants**

Ms. Kovac made a motion to approve the Journeymen applications starting with

 Jason Greenlee and ending with Eric Adams. Seconded by Dugas. All in favor.

 Motion carried.

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**V. Financial Report**

Ms. Kovac approved the financial report that was read by Landry. Seconded by

Dugas. All in favor. Motion carried.

**Employee Incentive**

Ms. Kovac made a motion to approve the employee incentive pay of 10% for

Pat, Gracie and Lori. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes,

Wallace yes, Petersen yes, Morse yes, Childers yes and Landry yes. Motion carried.

**VI. Investigatory Officer Report**

Ms. Kovac approved the investigatory report that was read by Childers. Seconded by

Wallace. All in favor. Motion carried.

 **Amend the agenda**

Ms. Dugas made a motion to amend the agenda to add and discuss the topic of Volunteer Fire Departments. Seconded By: Kovac. All in favor. Motion carried.

 **Volunteer Fire Departments**

The board asked Ms. Freel to get an opinion from the Attorney General’s office regarding the

 Volunteer Fire Departments topic.

**VII. Training**

 **Continuing Education**

Ms. Kovac made a motion to change the continuing education requirement from every

 two years to every year. Seconded by Landry. Roll call vote: Dugas yes, Kovac yes,

 Wallace yes, Petersen yes, Morse no, Childers no. Motion carried.

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Ms. Kovac made a motion to make the passing grade a 75%. Seconded by Landry.

 Roll call vote: Dugas yes, Kovac yes, Wallace yes, Petersen yes, Morse yes, Childers

 abstained and Landry yes. Motion carried.

**Promulgated Rule 518 & 519**

Ms. Kovac made a motion for Ms. Freel to move forward with promulgating the continuing

education rules 518 & 519. Seconded by Dugas. Roll call vote: Dugas yes, Kovac yes,

Wallace yes, Petersen yes, Morse yes, Childers yes and Landry yes. Motion carried.

**VIII. Executive Session 10:25am to 10:35am**

Ms. Kovac made a motion to go into executive session under La. R.S. 42:17(A) (2).

Seconded by Wallace. Roll call vote: Dugas yes, Kovac yes, Wallace yes, Petersen yes, Morse yes, Childers yes and Landry. Motion carried.

DEWAYNE ALEXANDER v LSBPIE, DOCKET NO. 2013-362 Division F

SCOTT FRANK vs LSBPIE. et al., Docket No. C606869 Section 23

Ms. Kovac made a motion to go back into regular session. Seconded Dugas.

Roll call vote: Dugas yes, Kovac yes, Wallace yes, Petersen yes, Morse yes, Childers yes and Landry yes. Motion Carried.

 **IX. Adjournment**

Mr. Wallace made a motion to adjourn the meeting at 10:45am. Seconded by Dugas.

 All in favor.